

POTAWATOMI AREA COUNCIL ONLINE

Holiday Auction

STEP-BY-STEP BIDDING GUIDE

SCAN ME

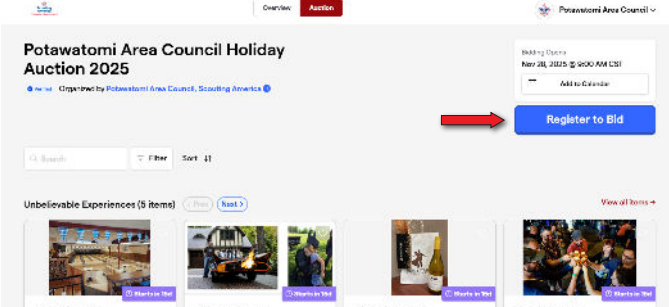
STEP 1. SELECT AUCTION PAGE

After scanning QR code click **Auction** at the top of the page.



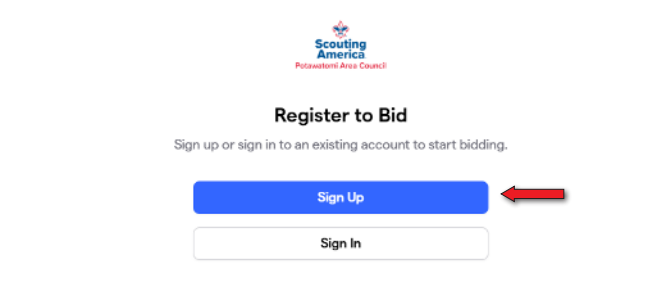
STEP 2. REGISTER TO BID

Once on the auction page select **Register to Bid** button to create a profile.



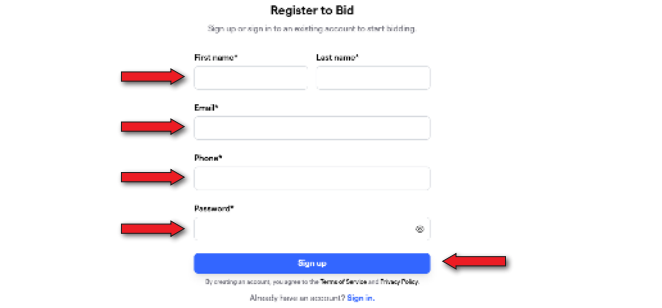
STEP 3. SIGN UP

Click **Sign Up** button to continue.



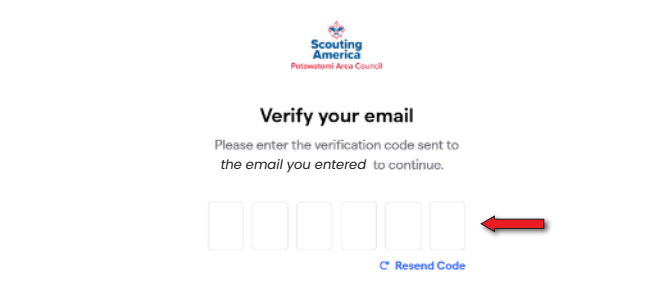
STEP 4. PROFILE INFORMATION

Fill out all information with "*" and then click **Sign up** button.



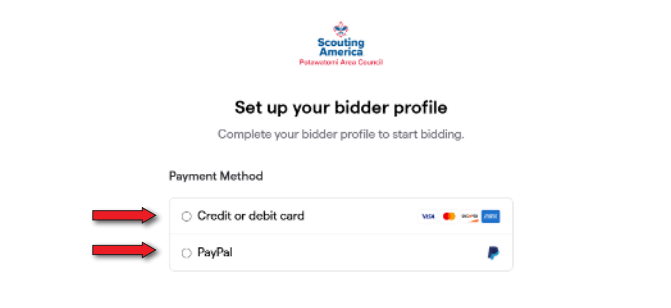
STEP 5. EMAIL VERIFICATION

Open **your email** and enter the **verification code**.



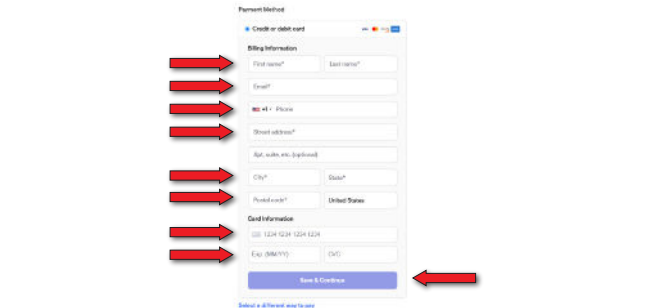
STEP 6. PAYMENT METHOD

Select one of the payment methods: **Credit/Dedit Card** or **PayPal**.



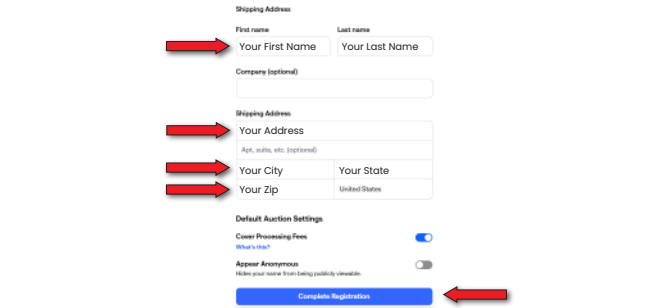
STEP 7. PAYMENT INFORMATION

Fill out all **Billing Information** and **Card Information** inorder to continue.



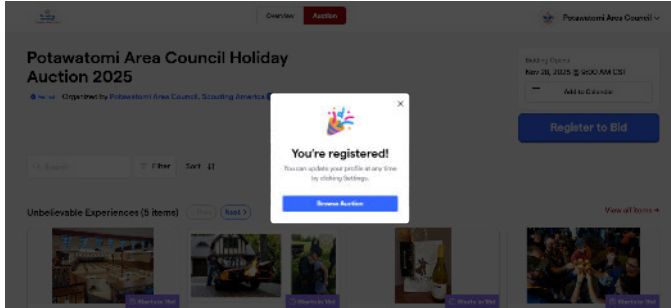
STEP 8. INFO CONFORMATION

Look over all information to make use it is correct and select **Complete Registration**.



STEP 9. FINISHED

You're Registered! Now you can browse all items and save your favorites!



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