

NATIONAL YOUTH LEADER TRAINING (NYLT) 2020

REGISTRATION INSTRUCTIONS

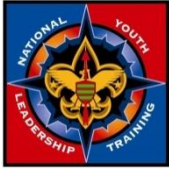
1. Each Troop/Crew/Ship may register as many youth as they desire. Registration is limited and based on a first-come, first-served basis.
2. Both the fee schedule and payment timelines have been changed. To get the discounts, youth must be paid in full by the discount dates. There is NO SECOND WEEK discount for NYLT!!

Type	Deposit	Early	Regular	Late
	Due on 3/8/20 (Ice Cream Social)	Deposit by 3/8/20 + Balance by 5/22/20	Before 5/22/20 (If deposit not paid at Ice Cream Social)	After 5/22/20
Participant	\$100	\$310	\$335	\$340

3. Fill out the T-Shirt area of the registration form and add any additional fees for extra t-shirts to the camp fee above.
4. Prepare and attach a check for each registration (fees for camp and extra shirts can be combined on one check).
5. Complete the attached registration form(s). (One form for each participant)
 - a) Youth's names
 - b) Youth's Date of Birth: **Per the 2020 NYLT Syllabus:** *"The minimum age requirement to attend NYLT will change. All participants must be 14 years old or 13 years old and have completed 8th grade; there cannot be any exceptions."* Up to age 21 if registered with a Crew/Ship.
 - c) Youth's current rank
 - d) Make sure all information is filled out thoroughly, including phone number and email address (please print clearly)
6. Complete a Participant Code of Conduct form and submit with the permission form. All parent and Scoutmaster/Advisor/Skipper signatures are required!
7. Turn in all forms and deposit/fees at the Ice Cream Social on Sunday, March 8, 2020, or to the Scout Office after that date. **No paperwork is accepted prior to the Ice Cream Social** so that all prospective participants have an equal chance in registering for the program.
 - a. All fees received will be deposited by the Council Office.
 - b. Checks should be made payable to the Potawatomi Area Council or PAC BSA

REFUNDS ARE BE BASED UPON THE CAMP LONG LAKE REFUND POLICY

8. Follow up with your youth: Make sure the application package and medical forms are returned to the Council Office prior to June 1, 2020 (**Please bring a back-up copy of your physical to camp**).
9. Assist the youth in accumulating the supplies listed on the attached page. MAKE SURE TO BUY UNIFORM PIECES EARLY! The Scout Shop might need to order sizes for you and that takes time.
10. The **Ice Cream Social** is an event focused on informing the youth about what to expect as well as the parents and unit leaders on what they will need to do. Each youth needs to have a pre-course assessment completed. We will have plenty of people to help complete these assessments at the Ice Cream Social on Sunday, March 8, 2020. If you cannot attend the Ice Cream Social, please contact Mr. Chris Dirr at 2020pacnylt@gmail.com to schedule an alternative assessment appointment.
11. Make sure the participant has a completed swim test before arriving at NYLT 2020. (See Supply/Gear list for NYLT)
12. Help the youth arrive on time at Camp Long Lake on Sunday, June 28, 2020. **Registration begins at 1:00 p.m.**



NATIONAL YOUTH LEADERSHIP TRAINING

NYLT – JUNE 28-JULY 3, 2020

APPLICATION FORM



Youth wanting to participate in the NYLT program must have participated in a unit level Introduction to Leadership Skills for Troop or Crew or Ship, earned the rank of First Class Scout (if applicable), be thirteen years of age and have completed 8th grade or be 14 years old but not yet eighteen years of age by the start of NYLT (21 years of age if a Venturer/Sea Scout), and have obtained a Scoutmaster’s/Advisor’s/Skipper’s recommendation.

It is also strongly recommended that the youth has attended at least one long-term camp prior to attending NYLT.

Participant’s Name: _____ DOB: _____ Rank: _____

Home Phone: _____ Parent’s Name: _____

Address: _____ City: _____ Zip: _____

Participant’s Email : _____ Troop/Crew/Ship: _____

Parent’s Email (optional; to receive updates on course): _____

T-Shirts:

The only shirts allowed at NYLT are the official Scout uniform and the official NYLT activity t-shirt. **Two** activity t-shirts are included with your registration, **extras are \$10.00 each**. All shirts are ordered in adult unisex sizes. There will be a very limited supply to purchase while at camp. Please write down the size desired below and the number of shirts (EXAMPLE: Three shirts = 2 free plus 1 x \$10).

Size of Shirt: _____ Number of Shirts: _____

Health Concerns: Please complete the health concerns form, which is a part of this packet, along with BSA Physical Forms (Parts A, B, and C). For special dietary considerations, these forms must be in the Council Office no later than Monday, June 1, 2020.

(Alternate) Health Concerns: Please complete the health concerns form, which is a part of this packet. For special dietary considerations, this form must be submitted to 2020pacnylt@gmail.com along with BSA Physical Forms (Parts A, B and C) by Monday, June 1, 2020.

Notes:

-We will need a completed application form, signed NYLT Code of Conduct, signed permission slip, completed health concerns form and payment in full in order for your registration to be considered complete.

-If you do not complete an assessment at the Ice Cream Social on Sunday, March 8, 2020, you will need to complete prior to Friday, May 22, 2020. Contact Chris Dirr at 2020pacnylt@gmail.com to arrange alternate appointment.

Questions?

Please Contact One of Our Course Coordinators at 2020pacnylt@gmail.com

Chris Dirr, Rob Landquist or Kathy Boyd

Staff use only: Permission: _____ Payment: _____ T-Shirt Payment: _____ Health Concerns: _____ Assessment: _____
CoC: _____ Tech: _____

NATIONAL YOUTH LEADERSHIP TRAINING (NYLT) 2020

PERMISSION FORM

Participant's Name: _____ Emergency Phone: _____

Address: _____ City: _____ Zip: _____

I understand that participation in Scouting activities involves a certain degree of risk. I have carefully considered the risk involved and have given consent for myself or my child to participate in these activities. I understand that participation in these activities is entirely voluntary and requires participants to abide by applicable rules and standards of conduct. I release the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from any and all claims or liability arising out of this participation.

I approve the sharing of the information on this form with BSA volunteers and professionals who need to know of medical situations that might require special consideration for safely conducting Scouting activities.

In case of an emergency involving me or my child, I understand that every effort will be made to contact the individual listed as the emergency contact person. In the event that this person cannot be reached, permission is hereby given to the medical provider selected by the adult leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery, or injections of medication for me or my child. Medical providers are authorized to disclose to the adult in charge examination findings, test results, and treatment provided for purposes of medical evaluation of the participant, follow-up and communication with the participant's parents or guardian, and/or determination of the participant's ability to continue in the program activities.

By signing below, the participant's parents agree to send the youth above to NYLT. The parents understand that this youth will need to arrive at Camp Long Lake between 1:00 and 2:00 p.m. on Sunday, June 28, 2020. The youth will be free to leave after 8:00 p.m. on Friday, July 3, 2020. The parents understand all fees are subject to the standard Camp Long Lake fee schedule and refund policy.

Parent's Name: _____ Signature: _____

Parent's Email (please print clearly): _____

By signing below, the said youth above is granted Scoutmaster/Advisor/Skipper Approval to attend NYLT 2020. The Scoutmaster/Advisor/Skipper understands that the recommended youth above meets all age, rank, and skill requirements necessary to attend NYLT.

Scoutmaster's/Advisor's/Skipper's Name: _____ Signature: _____

Scoutmaster's/Advisor's/Skipper's Email (please print clearly): _____

Scoutmaster's/Advisor's/Skipper's Phone Number: _____

Make sure this form is completed along with the registration form and Code of Conduct.

Please return to
Potawatomi Area Council
Attn: NYLT Participant Registration
804 Bluemound Rd.
Waukesha, WI 53188

National Youth Leadership Training
Potawatomi Area Council – Boy Scouts of America

PARTICIPANT CODE OF CONDUCT

By signing this code of conduct, all participants and their parents agree to the conditions of the statements contained within. It is further understood that serious misconduct or infraction of rules and regulations may prevent you from completing this course and require your parent(s)/guardian to provide transportation home should your participation in the program be terminated. As young men/women, you are responsible for your own behavior.

A SCOUT/VENTURER/SEA SCOUT IS . . .

TRUSTWORTHY – I will arrive at all classes and scheduled programming on-time. I will tell the truth in all situations. I will respect the privacy of others and enter another campsite only when invited. I will inform NYLT staff if I find an item left in a program area.

LOYAL – I will support my team leader, youth leader(s), team guide, and adult leaders. I will wear the Scout/Venturing/Sea Scout uniform when asked, as a sign of loyalty to the Boys Scouts of America, and my fellow Scouts/Venturers/Sea Scouts.

HELPFUL – I will demonstrate that I care about others through my words, actions and deeds. I will readily and gladly volunteer to help others without expecting payment or reward.

FRIENDLY – Camp brings together people with diverse backgrounds; so, I will be friendly to all.

COURTEOUS – I will treat others with courtesy. I will respect my fellow Scouts/Venturers/Sea Scouts, and the youth and adult leadership of NYLT. I will show good manners at all times.

KIND – I will not call fellow Scouts/Venturers/Sea Scouts, staff members and adult leaders “names.” I will treat other persons – and their property – as I would like to be treated. I will be kind to all of nature’s creatures, and to our environment.

OBEDIENT – I will obey all appropriate requests made to me by people in leadership roles. I will obey all the rules of Camp Long Lake.

CHEERFUL – I will be cheerful in all situations.

THRIFTY – I will recycle all appropriate materials. I will make best use of the food and other materials entrusted to me. I will observe “quiet time” at the opening and closing of each day.

BRAVE – I will do what is right, regardless of what anyone else may say.

CLEAN – I will keep our campsite and my personal gear clean. I will keep my clothing clean. I will be clean in my speech. I will not use alcohol, tobacco, or illegal drugs.

REVERENT – I will respect the beliefs of others. I will fulfill my personal religious obligations through religious services afforded me.

Participant’s Name : _____

Participant’s Signature : _____ Date : _____

Parent/Guardian’s Signature: _____ Date: _____

NATIONAL YOUTH LEADERSHIP TRAINING (NYLT) 2020

Technology Usage Option

To assure a modern and improving program, PAC NYLT 2020 will be a trial year for the utilization of electronic devices. If your scout has the ability to utilize an electronic non-cellular device with the ability to utilize Adobe PDF formats, during the National Youth Leadership Training program this year, we will welcome their usage during the program. We will provide an electronic copy of the NYLT Participant Notebook and any minor troubleshooting based on the usage of our participant notebook.

If interested, for the program, please assure that all charging and power cords are brought to Camp Long Lake, along with the device. If you have a spare battery or power pack, it would not hurt to bring that too. We will have a location available in the dining hall for your scout to leave their device overnight and out of the elements while charging. In addition, our main presentation location will have access to electricity for charging during those presentations. Electricity is not available in their individual patrol sites; as such the device will primarily be utilized during presentation times.

The following two pages contain the NYLT Technology Use Policy that you and your scout will need to complete and bring to Ice Cream Social, if your scout is interested in utilizing an electronic device. The policy details the type of approved device as well as several other topics relating to the use of technology in the PAC NYLT program and Scouting, in general.

Potawatomi Area Council

National Youth Leadership Training

Technology Use Policy - Participant

Summary:

This policy is intended to lay the framework for acceptable use guidelines and understanding of the use of technology for Potawatomi Area Council's National Youth Leadership Training course.

Guidelines:

1. All appropriate rules must be followed with regards to the rules and guidelines found in the "Guide to Safe scouting" and also must comply with "Youth Protection" rules.
 - o Inappropriate use of smart phones, cameras, imaging, or digital devices are prohibited. Although most Scouts and leaders use cameras and other imaging devices responsibly, it is easy to unintentionally or inadvertently invade the privacy of other individuals with those devices. The use of any device capable of recording or transmitting visual images in or near shower houses, restrooms, or other areas where privacy is expected is inappropriate. – "Guide to Safe Scouting." Note: The use of smart phones is prohibited during the National Youth Leadership Training course.
 - o If a participant is seen breaking the above core rules the participant's device will be confiscated and held by the Course Coordinator - Admin to be returned at the end of the program and/or along with contacting the guardian/parent of the participant and any other required Youth Protection guidelines' actions.
2. Families and Scouts must sign and acknowledge the PAC NYLT –Technology Use Policy prior to the use of an electronic device during the NYLT course week..
3. Participants need to use the technology to facilitate their leadership development and understanding of course information, materials and activities.
 - o Participants will not use technology to exclude others in the course, such as secret messages, chat, picture chat, and forums.
 - o Any usage or assumed usage that does not relate directly to the NYLT program will lead to confiscation of the device.
4. The NYLT staff will take pictures/videos throughout the week to share experiences, document activities and fun and to build excitement about NYLT. Therefore, participants are prohibited from taking additional pictures and/or videos of their experiences. These pictures/videos will be made available to staff and participants at the end of the course.
5. Do not let technology detract from the outdoor experience, the program experience, or the Scouting experience for the NYLT Course.
 - o NYLT youth and adult staff have discretion to request participants power off, put away, or temporarily or permanently confiscate a device (to be returned at the end of the program).
 - o Ringers and alert messages need to be silenced/muted to not be a distraction from the program.
6. Devices with external cellular/mobile data services are prohibited during all aspects of the NYLT program. If a participant's device possesses external services, said device will be confiscated by an adult leader to be returned at the end of the program week.

- **Approved devices** include laptops, tablets, and other personal mobile devices that have WiFi and Adobe PDF capabilities but do not possess a cellular data plan of any kind. Due to the intended communication nature and the small size of the view screen, any cell phone is not an approved device for NYLT and is prohibited.
 - During the course, a participant will be required to utilize a fillable PDF and connect to an internal WiFi server for completion of the Leadership Improvement Verification “IT.”
 - Due to the operating restrictions of chromebooks, these devices are not approved for use at NYLT.
7. The participant is fully responsible for their devices care and safe keeping. The Potawatomi Area Council, the National Youth Leadership Training or the NYLT youth and adult staff are not responsible or liable for electronic devices that the participants bring to the NYLT course week.
- The NYLT course will provide a safe-keeping area for charging and placement of electronic devices away from weather in the dining hall for use by participants. The NYLT course suggests the use of a protective carrying method as the participants are required to travel varying distances to events and activities during the course.
 - A participant recognizes that their device may run out of power and learns to take measures to conserve power in their device such as by turning it off when not in use or by switching to a power saving mode to conserve the battery.
 - A participant should not become overly reliant on their device. The intended purpose is to utilize an electronic fillable version of the NYLT Participant Notebook, any additional note-taking and for completed of the Leadership Improvement Verification “IT.”
8. Some NYLT activities, dictated by the NYLT Staff may not allow devices, and will be communicated ahead of time. For example, the outpost event across Long Lake to the state park.

By signing this PAC BYLT Technology Use Policy, I pledge to abide by it and understand that violating this Policy coupled with the NYLT Code of Conduct will result in disciplinary action..

Participant’s Printed Name Participant’s Home Unit

Participant’s Signature Date

Participant Parent's Printed Name & Signature (for minors) Date

PARTICIPANT SUPPLY LIST

Only the complete official uniform for your scouting program is acceptable. Make sure the participant is prepared to carry his/her gear to a remote location for an overnight campout (backpack style camping).

Required Items -----

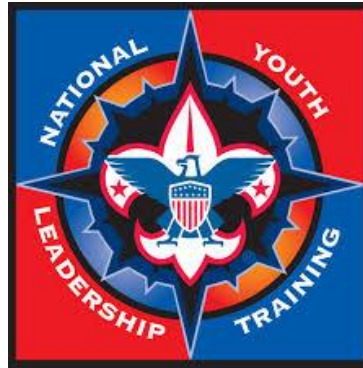
- | | |
|---|--|
| <input type="checkbox"/> Uniform Shirt (short sleeves) | <input type="checkbox"/> Ground cloth (waterproof) |
| <input type="checkbox"/> Uniform shorts (2 pairs) | <input type="checkbox"/> Sleeping bag |
| <input type="checkbox"/> Uniform socks (3 pairs) | <input type="checkbox"/> Air mattress or form pad |
| <input type="checkbox"/> Official belt and buckle (1) | <input type="checkbox"/> Plate, bowl and cup |
| <input type="checkbox"/> Shoes suitable for hiking | <input type="checkbox"/> Knife, fork and spoon |
| <input type="checkbox"/> Change of shoes, as desired | <input type="checkbox"/> Water bottle |
| <input type="checkbox"/> Raincoat, poncho, or rain suit | <input type="checkbox"/> Flashlight with spare batteries and bulb |
| <input type="checkbox"/> Sweater, jacket, or fleece | <input type="checkbox"/> Sewing kit (for equipment repair as needed) |
| <input type="checkbox"/> Swim suit or similar | <input type="checkbox"/> Personal first aid kit |
| <input type="checkbox"/> Swim Test complete (paperwork too!) | <input type="checkbox"/> Ballpoint pen or pencil |
| <input type="checkbox"/> Underclothing (3 sets, minimum) | <input type="checkbox"/> Spiral notebook (you will need to take notes) |
| <input type="checkbox"/> Pajamas/sweat suit | <input type="checkbox"/> Required/prescribed medication |
| <input type="checkbox"/> Work gloves (for service project) | <input type="checkbox"/> Personal hygiene products |
| <input type="checkbox"/> Towels (2) | <input type="checkbox"/> Utility knife (no belt clips or sheath knife – blade length 3” or less) |
| <input type="checkbox"/> Washcloths (if needed) | <input type="checkbox"/> 10 pre-made Fire starters (so you have the ability to start soaking wet firewood) |
| <input type="checkbox"/> Toothbrush and paste | <input type="checkbox"/> Copy of Annual Health and Medical Record |
| <input type="checkbox"/> Hand soap and container (laundry soap (small packet) | <input type="checkbox"/> Sunscreen/lip balm |
| <input type="checkbox"/> Tent - tents, each camper must be provided with a minimum of 30 square feet of sheltered space (each participant needs their own – NO SHARING) | <input type="checkbox"/> Non-Aerosol insect repellent |
| <input type="checkbox"/> Pack (with frame, if desired) | <input type="checkbox"/> Boy Scout/Venture Handbook (if applicable) |

Optional Items -----

- | | |
|--|--|
| <input type="checkbox"/> Compass | <input type="checkbox"/> Uniform long-sleeved shirts |
| <input type="checkbox"/> Watch | <input type="checkbox"/> Uniform trousers |
| <input type="checkbox"/> Sunglasses | <input type="checkbox"/> Pillow/case |
| <input type="checkbox"/> Extra prescription eyeglasses | <input type="checkbox"/> Stationery and stamps |
| <input type="checkbox"/> Religious book(s) | <input type="checkbox"/> Cooking merit badge pamphlet |
| <input type="checkbox"/> Digital Camera | <input type="checkbox"/> Pioneering merit badge pamphlet |

Note: All youth will be in official uniform (Uniform shirt, shorts, socks, and belt.) before moving to the campsite. A pack or frame must be used for getting gear from the drop-off site to the campsite. Participants must not use suitcases, footlockers or trunks at the campsite. Normal prescribed team equipment will be issued. Also, before coming, see that all badges and insignia are properly placed on uniform (if applicable).

ADDITIONAL NOTE: Do NOT bring electronics, lighters, food, soda, candy or snacks from home. You will be very busy and have plenty of food to eat during the week of the program.



Families and Scouters

You Are Invited to Attend the
Friday Night Graduation Ceremony
For
NYLT 2020

Friday, July 3, 2020

6:30 p.m. to 8:00 p.m.

(Please assemble at the Boes Center beginning at 6:15 p.m. Guests will be escorted to the campfire)

Camp Long Lake, Dundee, Wisconsin

Following the ceremony, families and participants can retrieve gear and personal medication at the Boes Center

Questions? Email Us at 2020pacnylt@gmail.com

2020 National Youth Leadership Training Health Concerns and Special Dietary Considerations

NYLT Staff only:

Program Troop _____ Patrol _____

Campsite _____

Participant's Name: _____

Participant's Contact Information (Parent's contact information, if participant is under 18)

Phone: _____ Email: _____

Address: _____

Health Concerns

Health Concerns: Asthma Diabetes Allergy Other

Please specify other: _____

Will you be bringing to Camp? (check all that apply) Inhaler EPI-pen Medication

Dietary Considerations

Dietary Special Needs: gluten free dairy/egg free tree/peanut free** vegetarian

Scouts who have special dietary needs should list their modifications below. NYLT program team will work with you to make every reasonable effort to accommodate special dietary needs for health or religious reasons.

Special Dietary Request: _____

**If you have a tree or peanut related allergy, there should be no concerns regarding program menu, but we are asking that you indicate type of exposure that impacts you and severity of reaction.

Submit Completed Form to:
Kathy Boyd, NYLT Course Coordinator
Potawatomi Area Council
804 Bluemound Rd.
Waukesha, WI 53188
Email: 2020pacnylt@gmail.com

Reminder: Form should be submitted
March 8, 2020 with NYLT application.
Dietary accommodation requests must be
received no later than Monday, June 1, 2020.

2020 National Youth Leadership Training Medication Card

Program Troop _____ Patrol _____
Campsite _____

No Medicine container will be accepted at camp unless it is in the container dispensed by the pharmacist or store where purchased from with medicine and directions clearly noted. For prescribed medicine, it must also include the name of prescribed patient and prescribing physician.

Over-the Counter Medications (e.g. Tylenol, Ibuprofen, vitamins)

Medication	Dose	Route (how taken)	Frequency (times per day/week)	Time (am / pm)	Reason (why needed)

Non-prescription medication, sunscreen, and insect repellent administration is authorized with these exceptions: _____

____ Yes ____ No

 Parent Signature (participant if over 18) Date

Prescription Medications (e.g. prescribed by Doctor)

Medication	Dose	Route (how taken)	Frequency (times per day/week)	Time (am / pm)	Reason (why needed)

Prescribing Physician's Name and Contact information:

Doctor _____ Phone Number _____

Address _____